**Change Password Physics Workstation**

1. Login to the workstation
2. Press Ctrl+Alt+Delete
3. Click “Change Password...” button
   a. Enter your old password
   b. Enter your new password twice
   c. Click O.K.

**Password Requirements**

- must include 3 of the following
  - Uppercase letters
  - Lowercase letters
  - Numbers
  - Special Characters (&^%$#@!*)
- Must be at least 8 characters in length
- Must not resemble a word

**e-id Password Change**

1. Go to the webpage [http://eid.ksu.edu](http://eid.ksu.edu)
2. Login with your eid username and password
3. Click the “Change your EID password or password reset options” link under Password Settings section